

CMOS Council 2018-2019 Meeting #2 2018-11-15
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #2 15-11-2018

Minutes CMOS Council 2018-2019 Meeting #2 2018-11-15
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Attending : Paul Kushner (PK), Kim Strong (KS), Gordon Griffith (GG), Amir Shabbar (AM), Fred Conway(FC), Iain Russell (IR), Nadja Steiner (NS), Robert Sica (RS)

Congress Report : Dominique Paquin (DP)

Regrets : Felicia Kolonjari (FK), Alanna MacKenzie(AM), Tim Merlis (TM), Clark Richards, Bruce Angle (BA), Wayne Richards (WR), Douw Steyn (DS)

Attachments to Minutes

1	Action items from Council-2	7	Minutes: CMOS Centre Chairs 2018-19# 2
2	Outstanding Action Items	8	Draft CMOS Statement on IPCC Report
3	LAC_2019_Activity Report (Montreal)	9	March for Science Motion
4	LAC_2020_Activity Report (Ottawa)	10	Membership Committee Proposal
5	CMOS Data Management Consult. 2018	11	CMOS Cycle of Activities Nov-Dec
6	Minutes: CMOS Centre Chairs 2018-19# 2	12	Executive Reports

1.	Approval of Agenda / Adoption de l'ordre du jour. Proposed Item 4(a) (see below) dropped from proposed agenda. Approval moved (FC) and seconded (KS) - unanimous
2.	Approval of Minutes/ Approbation du procès-verbal (Council-1 and Exec-3) PK noted a decision of the Executive for formal approval of Council or Executive minutes, made in the interest of efficient processing. With meetings each month, (Council and Exec alternating): <ul style="list-style-type: none"> • A Council meeting will deal with approval of minutes of the previous month's meeting (normally an Exec Meeting) • An Exec meeting will consider approval of the minutes of the preceding month (normally a Council meeting). Moved (AS), seconded (KS), approval of the minutes of Exec-3 and Council-1 meetings. Unanimous.
3.	Congress Update/ mise à jour du congrès:
3(a)	Montréal (DP) – see report. DP : <ul style="list-style-type: none"> • Registration is now open for the IUGG. CMOS members will receive a rebate of \$50 using a rebate code available from the CMOS website • All requests for workshops must go to the IUGG LAC, of which DP is a member. • The chair of the IUGG Science Committee has advised that the call for abstracts will come out soon. • Updated budget assumes 15% of proceeds to CMOS. Rick Jones continues work on it. • The report mentions a date of July-8 for all CMOS committee meetings – an error. New Action 2.1 (Exec) : <i>Establish a schedule for all CMOS meetings normally held in connection with a Congress, and thus the number of rooms required at the IUGG, by the next executive meeting. Issues : who can attend each? Possibility/feasibility of telecons?</i>

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	<ul style="list-style-type: none"> The banquet (DP is MC) will be held during a 3-hour window on July-11. The banquet time schedule needs review : the proposed 1h45 for the formal portion seems excessive. The details must be confirmed by mid-June 2019 <p>Discussion</p> <ul style="list-style-type: none"> A reasonable target length for the formal portion is ~1 hr. Some awards are discussed in full, others just announced. PK suggested (a) one booklet/table describing the awards to shorten speaking points, (b) a workshop for presentations by winners on the work for which the prize is awarded <p>New Action 2.2 (DP, PK, KS, GG) : Review and finalize the draft Banquet outline created by Denis Bourque.</p>
3(b)	Ottawa (BA) - report provided
4.	Committee Updates/ mise à jour du comité
4(a)	Scientific Committee/ Comité scientifique – agenda item dropped.
4(b)	Centre Chair Meeting #2/Réunion des présidents des Centres (November 8) - KS tabled meeting minutes (attachment 8): no discussion.
5.	<p>CMOS Statement on IPCC Report/Déclaration de la SCMO sur le rapport du GIEC PK presented a draft statement on the “IPCC Special Report on Global Warming of 1.5C” (Nov,2018) prepared by Kirsten Zickfeld (a report author) and reviewed by the co-chairs of the Scientific Committee. He also reviewed the CMOS bylaw concerning the issuance of such statements. In discussion, it was decided to amend the statement by adding a clearer CMOS endorsement of this IPCC report. Moved (NS), seconded (RS) that CMOS adopts this amended Statement. Unanimous.</p>
6.	<p>March for Science (see attachment). KS summarized the background of this motion, which was discussed at the Centre Chairs Committee. A majority at that meeting opposed the commitment of funding support for thr March which had been suggested. Moved (KS), seconded (RS) :</p> <p>That CMOS endorses and supports the Canadian March for Science by :</p> <ul style="list-style-type: none"> Encouraging the CMOS Centres to support local marches by publicity, participation, and organization, according to each Centre’s desire and capacities; Providing national publicity to CMOS members for the 2019 event as it develops; Promoting participation in and support of the Canadian <i>March for Science</i> 2019 with other Canadian national scientific societies; Recognizing the coordinating role that Evidence for Democracy plays in organizing the <i>March for Science</i> in Canada, encouraging Centres to coordinate their participation in the March with that organization. <p>Unanimous</p>
7.	<p>Proposal to rationalize the Committee of Centre Chairs and Membership Committee/ Proposition de rationaliser le comité des présidents de centre et le comité d'adhésion KS reviewed the background of this proposal, and noted the proposed motion from the recent Centre Chairs Committee Meeting (attached). She also noted that this latter committee does not currently have a Terms of Reference. GG advised that the proposal would require a change to CMOS bylaws.</p> <p>Move (KS), seconded (FC) that CMOS replace the current Committee of Centre Chairs and Membership Committee with a new “Centre Chairs and Membership Committee” with the following terms of reference:</p>

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	<ul style="list-style-type: none"> • To promote the work of the CMOS Centres in advancing atmospheric and oceanic sciences and related environmental disciplines in Canada and to promote CMOS membership to meteorologists, climatologists, oceanographers, limnologists, hydrologists and cryospheric scientists in Canada and beyond. • To inform the CMOS Council of the activities and concerns of the CMOS Centres, and to communicate Council and Executive decisions to the Centres. • To engage in taking responsibility for hosting annual Congresses. • To assist the Executive Office by keeping Centre membership rolls up to date, in particular to recruit new members and encourage members at the Centres to renew their memberships. • To support the CMOS Executive and Council on other matters as required. <p>Mode of Operation: The Committee will normally meet by teleconference on a bi-monthly basis, prior to CMOS Council meetings. It may also appoint ad hoc working or study groups as required.</p> <p>Membership: The Vice-President shall chair the committee. The committee shall consist of the Centre Chairs from each CMOS Centre.</p> <p>Committee Level: This is a Council-appointed Committee.</p> <p>Report: The Committee will produce an annual report in accordance with Appendix III to the By-Laws.</p> <p>New Action 2.3 (GG) Arrange for necessary changes to CMOS bylaws.</p>															
8.	Bylaw Review/ Examen des statuts – item deferred for lack of time.															
9.	<p>Executive Reports/Rapports de l'exécutif (provided by PK, KS, GG, AM, AS and DS) GG identified an issue requiring a decision, arising from changes to Project Maury and Project Atmosphere (details in his report). Continuation of past CMOS involvement will require more funding. Moved (FC), seconded (KS) that CMOS continue its involvement in Project Maury and Project Atmosphere for 2019, but reassess for the future. Unanimous. New Action 2.4 (KS) Discuss future CMOS involvement in these activities with Centre Chairs Committee.</p>															
10.	Adjournment / ajournement : Moved by PK, Seconded by DS that the meeting adjourn, due to other commitments (unanimous)															
9.	Cycle of Activities / cycle d'activités – Nov-Dec activity items tabled via agenda attachment.															
10.	Review of Action Items / examen des éléments d'action – list tabled via agenda attachment. List reflects information provided in executive reports.															
11.	<p>Upcoming Meetings/ réunions à venir – Update of tabled list.</p> <table border="1" data-bbox="289 1612 1409 1801"> <thead> <tr> <th>Executive Committee</th> <th>Centre Chair Committee</th> <th>Council</th> </tr> </thead> <tbody> <tr> <td>Thursday</td> <td>Thursday</td> <td>Thursday</td> </tr> <tr> <td>December 13</td> <td>January 10</td> <td>January 17</td> </tr> <tr> <td>February 14</td> <td>March 07</td> <td>March 21</td> </tr> <tr> <td>April 18</td> <td>June 06</td> <td>June 13</td> </tr> </tbody> </table>	Executive Committee	Centre Chair Committee	Council	Thursday	Thursday	Thursday	December 13	January 10	January 17	February 14	March 07	March 21	April 18	June 06	June 13
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Attachment 1
Action Items from CMOS_Council_2
(Year is 2018-19 unless noted)

C2.1	PK, Exec	Establish a 2019 schedule for all CMOS meetings normally held in connection with a Congress, and the number of rooms required at the IUGG, by the next executive meeting.
C2.2	DP,PK,KS GG	Review and finalized the draft outline for the 2019 CMOS Banquet created by Denis Bourque.
C2.3	GG	Arrange for necessary changes to CMOS bylaws to create a “Centre Chairs and Membership Committee” from the two preceding committees
C2.4	KS	Discuss future CMOS involvement in Project Maury and Project Atmosphere with the Centre Chairs’ Committee

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Attachment 2
Outstanding Action Items for CMOS_Council_2
(Year is 2018-19 unless noted)

C1.2	GG	investigate legality of an AGM by internet (e.g webex)
C1.7	PK	Finalize AMOS-CMOS collaboration MOU for Executive approval
C1.8	PK,KS,G G	to draft a letter to ECCC and DFO about travel support for government workers to IUGG, and coordinate with DP.
E2.2	PK	PK to prepare a proposal for Council re CMOS partnership in the IFMS <i>Will ask this to be added to the agenda item at the next meeting.</i> <i>Instead of proposal, we will simply follow IFMS member application</i>
E2.4	GG	GG to prepare a support paper for a CMOS Green Initiative, and to discuss with AM. Status: GG and AM have started discussions. GG provided update in report to Council-2.
E2.5	PK, KS,GG	PK to prepare and update of the VP's duties in discussion with KS and GG Status: in progress. KS and PK have drafted some text. May need amendment to the bylaws. Question of whether VP or Treasurer should chair the Finance and Investment Committee.
E2.8	GG	GG to prepare a SOW for a contract with Sarah on CMOS Communications with regard to the upcoming IUGG and ongoing CMOS issues. – In Progress
2016-17.AG1	KS	The Finance and Investment Committee to prepare an impact and value analysis of waiving the student membership fees indefinitely and to report findings by the next AGM. <i>As the impact and value analysis couldn't be completed after only one year of waiving the student membership fees, Council has approved providing free membership to students for 2018 and 2019. The impact and value analysis will be completed in 2019. – to VP KS, Open</i>
2017-18.C3.1	GG	Write detailed procedures on the dissolving (merging) of Centres and post them on the CMOS website. GG-Open.
2017-18.C1.6	GG	Look at options for the Executive and Council members to share documents. GG-Open.
2017-18.C5.6	GG,AS PK	Look at the possibility of financially supporting the SIGs in the next budget cycle (2019) if funds are requested by the SIGs. PK, GG, AS Open.

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2017-18.AG1	KS	The Awards and Prizes Committee to review the description of the Tertia MC Hughes Memorial Graduate Student Prizes to identify the eligible fields of study. Status: KS contacted Committee and received proposed changes for comment.
2017-18.AG2	EXEC	Executive to look at the option of creating a new type of registration for retirees. Status: passed to PP for further consideration.
2017-18.AG3	GG	Sarah Knight to follow up on writing an article of membership benefits for consultants. Open.
2017-18.AG4	GG	Executive to follow up with Bob Jones for further work on Weathercaster fee structure. Status: Passed to ED for further consideration. Open.
CLOSED ACTION ITEMS		
C1.1	PK,FK	schedule a special telecon re student support program at IUGG. Closed with Exec decision about support.
C1.3	TM,GG	to work on CMOS website information re IUGG and ensure appropriate linkage to IUGG site. Closed – handle differently
C1.4	AS	Approach Education Coordinator of Toronto Centre re SPEC Chair position. Done
C1.5	KS	discuss SPEC at the next Centre Chairs meeting (Nov-8) Done. Resulted in action item: CC2.9: KS to ask the Centre Chairs to nominate members to serve on the School and Public Education Committee [done, requested replies by November 30], and to then follow up with Joan Klaassen.
C1.6	KS,PK	prepare a proposal for a merger of the Membership Committee with the Centre Chairs Committee. Completed at Council-2.
E3.1	GG	send communication to CMOS community explaining the CMOS relationship with IUGG General Assembly 2019 and that registration and abstract submission are now open – Closed.
E3.2	GG	ensure that the CMOS website communicates the CMOS relationship with IUGG General Assembly 2019 and also provides on the Members-only side the code providing CMOS members with a rebate on registration. – closed.
E3.3	GG	conduct a review of the three existing MOUs (RMS, AMS and CGU) will be done to ensure they are kept current and that members of each society can take advantage of the intent of the MOUs with ease. (for example, easily obtaining associate membership with the other societies.)
E1.3	EXEC	Ensure the adoption of the Code of Conduct developed for the Congress 2018 by the upcoming Congresses. Status: IUGG has a code of conduct. Transferred to Congress Committee Agenda 22-Nov. Closed.
E1.1	GG	Clarify membership of CMOS Council, with particular reference to Committee Chairs. Closed – membership is defined in bylaws.